



# ***Loving, Learning, Living***

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25th May 2018

Dear Parent/Carer,

## **PARENT GOVERNOR ELECTION**

I am writing to you to invite you to stand for election as a parent governor, or nominate another parent to do so. In our school we have provision for 4 parent governors. Two of our governors have come to the end of their present term of office and must either stand down or present themselves for re-election.

The governing body, with the headteacher, has overall responsibility for the running of the school. Governing bodies have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent

No special qualifications are needed, but you will need to have a keen interest in providing support and challenge to the head teacher and staff in their pursuit of the school's mission to achieve the very best outcomes for all pupils. There is a significant time commitment required by the role and governors need to be prepared to play an active part in the governing body's work, part of which will involve attending meetings both during the school day and in the evenings. Given the current skill set of our existing governors we would particularly welcome nominations from parents with an interest and/or experience in any of the following:

- Curriculum
- Outdoor Learning and PE
- Strategic Planning

- Infrastructure and Project Management

We are also keen to expand the representation of parent governors who have children in our Early Years' setting.

Training is available for all governors and this governing body has an expectation that those new to being a governor attend free induction training.

The enclosed sheet summarises the circumstances under which someone cannot serve as a governor. In addition, parents/carers who have paid employment in the school for 500 or more hours per academic year or who are elected members of the Local Authority, are not eligible to stand in these elections. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election please complete the enclosed nomination form and return it to the school no later than **08/06/2018**. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted but **if you are nominating another parent, please seek their prior consent**.

A copy of these documents can be found on our website in the **Parent Governor Election 2018** section.

If there are more nominations than vacancies, the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours faithfully,

Iain Long  
Returning Officer.